# **Team Check-in Information**



### **ONLINE CHECK-IN:**

# Check- in is open on-line

Upload the required documents to the Soccer Madness 4v4 Event in the teams GotSoccer Account. (Need help? See more info below)

# **IN PERSON CHECK-IN AT HEADQUARTERS (Day of Event)**

Teams must check-in at least 1 hour prior to your first scheduled game. Have all copies of required paperwork

#### \*NOTE ABOUT NON-NTSSA PLAYERS

This year the tournament is covering the \$5 registration fee to NTSSA for the event insurance. All non-NTSSA registered players must complete this form.

### **TEAMS U10 AND YOUNGER**

- Special Event Roster (1 roster per participating team)
- Proof of NTSSA Registration <u>AND/OR</u> a Non-NTSSA Individual Player registration form for any non-NTSSA players. Accepted items for proof: Official Rec roster or validated Academy Forms
- For Non-NTSSA Players: A completed Non-NTSSA Individual registration form and Proof of Birth. If in person check-in. Pics on phone are acceptable.
- Medical Releases please have on had at event

#### **TEAMS U11 AND OLDER**

- -Special Event Roster (1 roster per participating team)
- -NTSSA Official Roster <u>AND/OR</u> a Non-NTSSA Individual player registration form for any non-NTSSA players.
- -For Non-NTSSA Players: A completed Non-NTSSA Individual registration form and Proof of Birth. If in person check-in. Pics on phone are acceptable.
- -Medical Releases- please have on hand at event

# **CHECK-IN ONLINE**

Login to your teams GotSoccer Account

From the home page click on the event, Soccer Madness 4v4 Click on the tab, Documents

Under TEAM DOCUMENT UPLOAD choose the document type Choose browse to select on your computer.

Click UPLOAD button to upload file.

## NOTE: Pls upload 'like' documents in 1 file.

Once all of your documents have been verified we will place a green flag in your account and notify you that your check-in is complete.

**TEAM DOCUMENT UPLOAD** dropdown menu:

- -Special Event Roster
- -Non-NTSSA Indiv. Player Reg Form (if applicable)
- -Proof of Birth (if not utilizing an official roster)
- -NTSSA Official Roster (if applicable)
- -US Club Official Roster (if applicable)

NEED HELP with Check-In, contact Stephanie Landreneau at admin@solarsoccerclub.com or 469-323-5417.

